

# KINGSTONE AND THRUXTON GROUP PARISH COUNCIL

Parish Clerk: Lisa Lewis ~ 07971943934

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**Councillors are summoned to attend a meeting of  
Kingstone and Thrupton Group Parish Council on  
Wednesday 6<sup>th</sup> April 2022 at 7.00pm  
in the Kingstone Village Hall**

## AGENDA

\* Additional Information Provided separately

1.	<b>Acceptance of apologies for absence</b>
2.	<b>Declarations of interests</b> Disclosable Pecuniary, Non-Disclosable Pecuniary and Non-Pecuniary interests
3.	<b>Approval of minutes and sign</b> From Ordinary Parish Council Meeting held Wednesday 2 <sup>nd</sup> March 2022.
4.	<b>Members of the Public</b> Open session, to accommodate members of the public who may wish to raise issues or ask the parish council questions
4.1	<b>Clerk's Report and Correspondence*</b> To receive an update on parish matters and any correspondence received by the clerk and agree action if required
5.	<b>Chair's announcements</b> To receive a brief update on any matters relevant to the parish from the chairman
6.	<b>Appointment of Members to Committees</b> Appoint Members to represent the Parish Council at • Sports Field Association
7.	<b>Police Report</b> To receive a brief verbal update
8.	<b>Ward Councillor's Report</b> To receive a brief verbal report from Ward Cllr Bolderson
9.	<b>Bike Track</b> To receive an update on the bike track installation
10.	<b>Jubilee Park</b> To receive an update
10.1	<b>Queen's Jubilee Celebration 2<sup>nd</sup> - 5<sup>th</sup> June 2022</b>
10.1.1	To receive an update on preparations
10.1.2	To consider cost of £27.99 for printing leaflets for the Jubilee events For resolution <b>LGA 1972 S.145</b>
11.	<b>Village Hall Report</b> To receive a general update from village hall committee and details of the AGM
12.	<b>Defibrillator Training and Installation</b> • To consider suggested training provide by Heart Start and agree a date for training. • Update on possibility of installation of a defibrillator on the Lagan Homes estate

13.	<b>Kingstone Sports Association</b> To receive a general update from the sports association
14.	<b>Financial Reports and Policy</b>
14.1	To approve payment of the following invoices;
	<ul style="list-style-type: none"> <li>• Clerk's March Salary inc. National Pay Increase for pay scale backdated to 01/09/21 &amp; PAYE in accordance with contract</li> <li>• Lisa Lewis, clerk's expenses Stamps £16.50 (25 x 0.66p)</li> <li>• SLCC, Clerk's Training, £108 (£18.00 VAT)</li> <li>• Terry Griffiths Contracts, PROW Account £204 (in. £34 VAT)</li> <li>• Terry Griffiths Contracts, Road Routine Maintenance, £470.40 (inc. £78.40 VAT)</li> </ul>
14.2	To consider payment of the following;
31/03/22	Request from the clerk to enrol on the iLCA (Introduction to Local Council Administration) at a cost of £110 + VAT For Resolution
14.3	<b>Banking</b>
	<ul style="list-style-type: none"> <li>• To note bank balance and financial reconciliation</li> <li>• To consider change of bank to Unity Bank and sign relevant papers*</li> </ul>
15.	<b>Highways and Environmental Matters</b>
15.1	<b>Lengthsman's Report</b>
	• To receive a brief verbal report from the lengthsman
15.2	<b>Lengthsman Plan</b>
	• To receive an update on the proposed annual maintenance plan 2022/23
15.3	<b>KS5</b> update on gates to replace stiles
15.4	<b>KS3/KS1</b> update on installation of swing gates
15.5	<b>Dog Bins*</b>
	• To consider costs of 3 dog bins and location of bins
15.6	<b>Stopping Up Order – Octavia Place*</b>
24/03/22	Request received from a resident to consider his application for a stopping up order for council owned land in front of his property. For resolution
16.	<b>Footpaths</b> To receive a brief update from the PFO
17.	<b>Planning</b>
17.1	Appointment of a member as a planning lead
17.2	To consider the following planning applications submitted to Hereford Council:-
18.	<b>Drainage</b>
	<ul style="list-style-type: none"> <li>• To receive an update on the progress of drainage matters</li> <li>• To receive update on Drainage Grant Application</li> </ul>
19.	<b>Allotments</b> To receive a brief committee meeting update
20.	<b>Road Calming and Speed Watch</b> To receive brief updates on the progress and future support required
21.	<b>Communications</b>
	<ul style="list-style-type: none"> <li>• To consider creating and managing a parish council Facebook page</li> <li>• To confirm date of the Annual Parish Meeting</li> </ul>
21.2	<b>Noticeboards*</b> To consider the purchase of new noticeboards
22.	<b>Items for next agenda</b>
23.	<b>Date of next Parish Council meeting is Wednesday 4<sup>th</sup> May 2022</b>

Signed: *Lisa Lewis* (Parish Clerk)

Date: Thursday 31<sup>st</sup> March 2022